

# GLENCORE

## Privacy Collection Statement – Landholders or Occupiers

Protecting your privacy is very important to Glencore Australia Holdings Pty Ltd, and its Australian related bodies corporate (**Glencore, our, us or we**). This Privacy Collection Statement details how we collect, use and manage landholder's or occupier's Personal Information.

### The Types of Personal Information We Collect

As you are an occupier or owner of a property affected by our business operations, we will collect your Personal Information. This includes your name, address and contact details, your banking details and tax details (including your ABN if applicable) and the name, address and contact details of any third party that you have authorised to negotiate on your behalf, including any power of attorney.

In some circumstances, we may also collect Sensitive Information about you (such as health information) where it is relevant to our business activities or the activities of third parties for whom we act, or if it is reasonably necessary to comply with the law.

### How We Collect Your Personal Information

We will collect Personal Information in a number of ways, including:

- directly from you (unless it is unreasonable or impracticable to do so); and
- from third parties including employers, authorised representatives, agents or third parties who are authorised to share personal information, and publicly available sources of information, such as address validation software and telephone directories.

### Why We Collect Your Personal Information

We may collect your Personal Information for a number of purposes including:

- to decide whether or not to enter into a business relationship with you;
- for your business or other relationship with us or third parties for whom we act or perform functions;
- to communicate with you about your business or other relationship with us or third parties for whom we act or perform functions;
- if you lodge a complaint with us, to process and respond to your complaint;
- to answer your enquiries and provide any information or documents you request; and

- to update our records and keep your contact details up to date, including records of our interactions with you.

If you do not provide your Personal Information to us, we may not be able to do business with you, either partly or at all.

## Disclosing Personal Information to Third Parties

We will disclose your Personal Information to third parties where our business operations require, including to:

- our joint venture partners;
- our service providers, for example financial institutions for payment processing, information technology suppliers, maintenance contractors, mailing services and logistics providers and our professional advisors such as accountants, auditors and lawyers;
- your authorised representatives (agents, consultants, intermediaries); and
- government and regulatory authorities (where required or authorised by law).

Where appropriate, we ask that these third parties hold, use and disclose your Personal Information in accordance with the Privacy Act and other relevant privacy laws.

## Information Held Overseas

We may hold or disclose your Personal Information to our joint venture partners and third party service providers located overseas. If your personal information is held overseas, it will most likely be held in Europe.

## How to Access or Correct Your Personal Information

Our Australian Privacy Policy sets out how you may access and correct your Personal Information and how you can lodge a complaint in relation to our treatment of your Personal Information.

Our Australian Privacy Policy is available at <http://www.glencore.com.au/en/Pages/privacy-policy.aspx>

You can contact us by email at [privacy@glencore.com.au](mailto:privacy@glencore.com.au).